

State Procurement Office15 S. 15th Ave., Suite 103

Phoenix, AZ 85007

Date Received:**Procurement Determination: Sole Source**

Sections 1 through 3 MUST be completed

Use Attachments as Necessary

1.**Agency: Human Resources/DOA****Name: Connie Geesey****Title: Human Resources****Phone: 602-364-2885****Fax:****Subject Materials or Services: Business Objects of America Software Maintenance****Estimated Cost: \$100,303.28****2.** Provide full description of materials or services:

Continuing needs for maintenance for Business Objects of America Software

3. Provide justification: (efforts to locate other sources/evidence of one source)

In accordance with A.R.S 41-2536, R2-338 paragraph A, of the Arizona Procurement Code, we would like your approval to move forward with a sole source procurement for the maintenance of Business Objects of Americasoftware base upon the following facts.

The ADOA Human Resource department has identified this procurement as a sole source procurement, ADOA Procurement verified this fact using the following methods: internet search, checking with local software maintenance companies who have provided similar software maintenance to this agency in the past (IBM, Lawson) and current State Contracts. After exhausting these all these avenues, we requested a verification from Business Objects of America verifying that this maintenance is propriety due to the embedded coding.

Note: In accordance with the Procurement Rules, the Arizona Uniform Terms and Conditions must be made a part of all contracts. If you will be required to sign a software licensing agreement or sign any other agreement containing terms and conditions, which will be made a part of the final contract, you must receive prior approval from the Office of the Attorney General.

Approval of this request does not allow for agencies to exceed their dollar acquisition amount of delegated authority.

Procurement Authority**APPROVAL**☐ **Request Authorized Pursuant to: ARS § 41-2536**☐ **Request Denied:**☐ **Request Returned for Additional Information:**☐ **See Comments:****Approved by:**

Signature: _____ Title: _____ Date: _____

AGENCY NOTICE: This is your official written determination in response to your procurement authorization request. The original request shall be maintained in the State Procurement Office.

cc: Agency File

Correspondence File

Unit Administrator

Form SS 101, Revised 3-21-2000